

1st September, 2020

**NOTICE TO EQUIP AFRICA INSTITUTE - THIKA DIPLOMA AND CERTIFICATE
STUDENTS (JANUARY 2020 INTAKE)**

Equip Africa Institute, an affiliate of Mount Kenya University wishes to announce that the January / April 2020 semester / trimester examinations will be administered online.

The purpose of this notice is to inform you that the January / April 2020 Diploma and Certificate examinations will commence on the **21st September, 2020**.

You are therefore required to book the examination online. The procedure is stipulated on your e-learning portals. A training on the process of undertaking online examination will be conducted online through Microsoft Teams on **7th, 8th and 9th September 2020**.

Kindly note that examinations will be undertaken by those who meet the requirements of 2/3rd class attendance and clearance of January / April 2020 fees.

Please note that the Examination timetable will be in your e-learning portal on Monday, **7th September, 2020**.

We wish you success in your examinations.

Thank you.



Elizabeth M. Karanja

Manager, Equip Africa Institute - Thika

cc Deputy Vice- Chancellors
Registrar Academic Administration
Director Finance
Deputy Director Teaching Programmes



Chairman – Equip Africa Institute Board
Director IPA
Director ICT
Director Examinations